



St Mary's Co-Vid 19 Behaviour Policy Appendices

Due to the current Co-vid 19 national situation schools are re-opening on a phase return when advised to do so by Lancashire County Council.

Please be aware the following information and guidance does not replace our current positive behaviour management policy which can be accessed via this link, or via the school website: www.stmaryscep.org.uk.

This additional information should be read alongside this policy. All aims, ethos, behaviour rewards and sanctions will continue to be implemented to ensure a positive and consistent learning environment for all staff, pupils and parents.

In light of the need for children to behave differently when they return to school, we have some new systems which have been put in place to support children and staff around health and safety regarding COVID 19. The following additions have now been added to our behaviour policy.

Coughing or spitting at or towards any other person on the school premises will not be tolerated and will be dealt with immediately by a member of the Senior Leadership Team. There will be additional consequences as a result of this action which will be discussed between parents and the Senior Leadership Team.

Children will also be expected to adhere to the temporary changes in their school routines in school including:

- Altered routines for arrival or departure
- Following school instructions on hygiene, such as hand washing and sanitising
- Following instructions on who pupils can socialise with at school
- Moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)
- Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands
- Telling an adult if you are experiencing symptoms of coronavirus, or appear to have any other signs of illness. In these circumstances the child will have to be collected from school by parents or carers immediately.
- Rules about sharing any equipment or other items including drinking bottles
- Amended expectations about breaks or play times, including where children may or may not play
- Use of toilets – only using the toilets allocated to their group

School Uniform

At the present time we will not be expecting pupils to wear their school uniform until the end of the summer term 2020. The key principles behind this are so that children can wear different clothing each day to restrict the spread of the virus and also being mindful that some pupils uniforms may be too small and need replacing. With this in mind we do not wish to place any further financial burdens upon parents at this time. If schools fully re-open from September 2020 we will then expect all children to wear their full school uniform each day.

Pupil Attendance

At present the only pupils that will be allowed to return to school when Lancashire County Council advise are:

- **Reception**
- **Year 1**
- **Year 6**
- **Children whose parents are keyworkers – please be aware school may request evidence from your employer before they are allowed to attend. This is to ensure we adhere to the government guidance.**

At the present time these pupils will be able to attend school every day on a full time basis. However please be aware if Co-Vid 19 impacts on our staffing levels this could be subject to change; to ensure the safety and well-being of all pupils and staff.

If school can only provide provision on a limited basis due to staffing issues related to Co-vid 19, the following order of priority will be implemented. This would then mean some year groups would not be able to attend until further notice. Please be aware if this scenario occurs we will inform you as quickly as we can:

- **Keyworker and vulnerable pupils**
- **Year Reception**
- **Year 1**
- **Year 6**

Which children can attend?

At the current time only the pupils in the categories above can attend school. The current guidance from the DFE states we are **'encouraged'** to send their child back into school if they are in these year groups but does not say they **'must'**. In addition to this all attendance policy enforcements such as warning letters and fixed penalty notices from the local authority have been removed until further notice.

Please be aware the school will be continuing to provide home learning for pupils in **all year groups** until further notice. If as a parent you decide you do not wish to send your child into school from the 1st June these resources will be available to all year groups; including Reception, Year 1 and Year 6.

Which pupils should not attend?

Pupils in any other year groups cannot attend St Mary's Primary School at the current time. In addition to this any pupils who are the categories listed below should adhere to the information provided:

Pupils who are categorised as 'extremely vulnerable', or living with somebody in this category should not attend school at the present time –

This includes the following:

- have had a solid organ transplant – kidney, liver, pancreas, heart, or lung
- are having treatments for some cancers
- have severe long-term lung disease including cystic fibrosis and severe asthma
- have rare diseases and inborn errors of metabolism that increase their risk of infection
- are on medication that compromises their immune system and so are much more likely to get infections and become seriously unwell from them
- are pregnant with significant heart disease

Pupils who are in a ‘vulnerable’ category or live with somebody in this category are allowed to attend school – this includes living with members of the household who are pregnant.

Hygiene and Protective measure the school will implement

- If your child or any member of your household becomes unwell with symptoms, they **will not be allowed to attend** school and must self- isolate.
- Please be aware from the 1st June children and family members will eligible for being tested and we would strongly **advise families take up this offer if they display any symptoms.**

Negative test result

- The pupil will be allowed to return to school

Positive test result

- All staff members and pupils in the **‘class group of 15’** must go home and **self-isolate for 14 days. Other household members do not need to, unless that child or staff member has displayed symptoms.**
- If a child appears to display any other signs of being unwell the child will have to be collected from school by a parent or carer immediately.

Infection Control Measures

- St Marys will continue to implement regular hand washing by all staff and pupils in accordance with Public Health England guidance – appropriate products will be available in classes and toilets. Hand washing will last for 20 seconds each time.
- School will actively teach all children effective personal hygiene to control the spread of the Co-virus using a range of resources published by ‘E-Bug’ and Public Health England.
- School will promote effective respiratory hygiene measures – ‘Catch it, bin it, kill it’ approach – these posters will also be displayed around school.
- School will frequently clean surfaces and equipment – separate sprays are available in all areas of the school.
- Pupils will use the same chair, table and stationary equipment on a daily basis – these will be labelled to so that cross contamination does not occur.
- All furniture and non-essential items will be removed from the classroom and placed in storage.

Class Sizes and Groups

Classes will have **no more than 15 pupils** in the class and pupils will be in these class groups up until the summer term. They will have no contact with other pupils beyond this group, to adhere with government social distancing guidelines.

All staff who are not in school will continue to work from home remotely and will be planning and supporting parents and staff with 'home learning'.

Class Groups from phased re-opening

At the beginning of the phased re-opening your child will be allocated to either group 1 or group 2 for their year group as class sizes are not allowed to be more than 15 at the current time. **Once we have a better idea of pupils attending school, we will inform you of the group your child has been allocated to.** Please be aware this is following strict guidance related to social distancing measures issued by the government.

I have summarised some of the procedures we will need to adhere to upon our return to St Mary's:

- Class sizes will be no more than 15 pupils
- Only **1 parent** will be allowed to enter the school premises with your child
- Each group will be provided with a 10 minute drop off and collection time for your child. **Please ensure you attend within this time slot. This is extremely important to limit numbers of people on site at any one time.**
- Signage and social distance markers will be placed around the school to assist you
- We will place social distance tape at the collection points for your child which will be spaced 2m apart. Please stand on one of these markers and we will then collect and return pupils from the classroom doors one at a time.

Reception classes

| | Group 1 | Group 2 |
|-----------------------|------------------------------------|--------------------------------------|
| Classroom | Reception | Year 1 |
| Toilets | EYFS | Infants |
| Drop off and times | Reception doors (8:30am to 8:40am) | Yr 1 outside doors (8:40am – 8:50am) |
| Collection and times | Reception doors (2:50 to 3pm) | Yr1 outside doors (3:00pm – 3:10pm) |
| Playground to be used | EYFS - 10am, 2pm | KS1 – 10am, 2pm |

Yr1 classes

| | Group 1 | Group 2 |
|-----------------------|-----------------------------------|-----------------------------------|
| Classroom | Yr3 | Year 4 |
| Toilets | Junior | Junior |
| Drop off and times | Yr3 outside doors (8:50am-9am) | Yr 4 outside doors (9am-9:10am) |
| Collection and times | Yr3 outside doors (3:10pm-3:20pm) | Yr4 outside doors (3:20pm-3:30pm) |
| Playground to be used | KS1 and MUGA – 10:15pm, 2:15pm | Juniors – 10:15pm, 2pm |

Yr 6 classes

| | Group 1 | Group 2 |
|------------------------------|-----------------------------------|------------------------------------|
| Classroom | Yr5 | Year 6 |
| Toilets | Junior | Junior |
| Drop off and times | Yr5 outside doors (9:10am-9:20am) | Yr 6 outside doors (9:20am-9:30am) |
| Collection and times | Yr5 outside doors (3:20pm-3:30pm) | Yr6 outside doors (3:30pm-3:40pm) |
| Playground to be used | KS1 and MUGA – 10:30am, 2:30pm | Juniors – 10:30am, 2:15pm |

Lunchtime Rota

| Groups | Hall time | Playground time |
|---------------|--------------------|-----------------------------------|
| Reception 1 | 11:30am – 11:50am | EYFS – 11:50am to 12:30pm |
| Reception 2 | 11:50am – 12:15pm | KS1 and MUGA – 12:15pm to 12:45pm |
| Yr1 – Group 1 | 12:15pm to 12:35pm | KS1 – 11:50am to 12:15pm |
| Yr1 – Group 2 | 12:35pm – 12:55pm | Juniors – 12noon – 12:35pm |
| Yr6 – Group 1 | 12:55pm – 1:10pm | Juniors 12:30pm – 12:55pm |
| Yr6 – Group 2 | 1:10pm – 1:30pm | Juniors – 12:30pm to 1:00pm |

Reception Group 1 – Year 2 classroom

| Day | Morning | Afternoon |
|------------|-------------------------|-------------------------|
| Monday | Miss Haworth, Mrs Malik | Miss Haworth, Mrs Malik |
| Tuesday | Miss Haworth, Mrs Malik | Miss Haworth, Mrs Malik |
| Wednesday | Miss Haworth, Mrs Malik | Miss Haworth, Mrs Malik |
| Thursday | Miss Haworth, Mrs Malik | Mrs Khatun, Mrs Malik |
| Friday | Miss Haworth, Mrs Malik | Miss Haworth, Mrs Malik |

Reception – Group 2 – Year 1 classroom

| <u>Day</u> | <u>Morning</u> | <u>Afternoon</u> |
|-------------------|-------------------------------|-------------------------------|
| Monday | Mrs Kay, Mrs Hames | Mrs Kay, Mrs Hames |
| Tuesday | Mrs Kay, Mrs Hames | Mrs Kay, Mrs Hames |
| Wednesday | Mrs Kay, Mrs Hames | Mrs Kay, Mrs Hames |
| Thursday | Mrs Hames, Mrs Khatun | Miss Haworth |
| Friday | Mrs Thomas, Mrs Khatun | Mrs Thomas, Mrs Khatun |

Yr1 Group1 – Year 3 classroom

| <u>Day</u> | <u>Morning</u> | <u>Afternoon</u> |
|-------------------|------------------------------|----------------------------------|
| Monday | Mrs Riley, Mrs Khatun | Mrs Spencer, Mrs Coleman |
| Tuesday | Mrs Riley, Mrs Khatun | Mrs Thomas, Mrs Coleman |
| Wednesday | Mrs Riley, Mrs Khatun | Mrs Spencer, Miss Nuttall |
| Thursday | Mrs Riley | Mrs Khatun, Mrs Coleman |
| Friday | Mrs Riley | Mrs Spencer, Mrs Coleman |

Policy approved by Governors: May 2020

Date of review: – As and when appropriate