

St Mary's CE Primary School Rawtenstall

Headteacher: Mr N Gurman

T: 01706 216407

F: 01706 224759

E: head@rawtenstall-st-marys.lancs.sch.uk

W: www.stmaryscep.org.uk

Thursday 14th May 2020

Phased School Re-opening – Monday 1st June 2020

Dear Parents and Carers

I am writing to provide you with information and guidance related to the planned re-opening of St Mary's Primary School in accordance with the Governments guidance and policy making decisions that were announced this week.

As a result of this announcement please be aware school will be **closed during the May Half term for all keyworker children**. This is to ensure the school is fully prepared to re-open on the 1st June. At present the only pupils that will be allowed to return to school on this date are:

- **Reception**
- **Year 1**
- **Year 6**
- **Children whose parents are keyworkers – please be aware school may request evidence from your employer before they are allowed to attend. This is to ensure we adhere to the government guidance.**

At the present time these pupils will be able to attend school every day on a full time basis. However please be aware if Co-Vid 19 impacts on our staffing levels this could be subject to change; to ensure the safety and well-being of all pupils and staff.

As requested yesterday please could you email me at: head@rawtenstall-st-marys.lancs.sch.uk with your decision on attendance.

This will be greatly appreciated as it will help the school to plan groupings of pupils and expected numbers of pupils in school from the 1st June.

Does my child have to return to school if they are these year groups?

A number of parents have raised their concerns about sending their child back to school due to the current situation. At present the government guidance is stating parents are **'encouraged'** to send their child back into school if they are in these year groups but does not say they **'must'**. In addition to this all attendance policy enforcements such as warning letters and fixed penalty notices from the local authority have been removed until further notice.

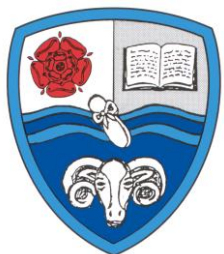
Please be aware the school will be continuing to provide home learning for pupils in **all year groups** until further notice. If as a parent you decide you do not wish to send your child into school from the 1st June these resources will be available to all year groups; including Reception, Year 1 and Year 6.

Which pupils can attend?

As listed above we will only be allowing children in the year groups and keyworker categories listed above. In addition to this the government have also released the additional guidance:

- Pupils who are categorised as **'extremely vulnerable'**, or living with somebody in this category should not attend school at the present time – This includes the following:
 - have had a solid organ transplant – kidney, liver, pancreas, heart, or lung
 - are having treatments for some cancers
 - have severe long-term lung disease including cystic fibrosis and severe asthma





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- have rare diseases and inborn errors of metabolism that increase their risk of infection
- are on medication that compromises their immune system and so are much more likely to get infections and become seriously unwell from them
- are pregnant with significant heart disease

Pupils who are in a 'vulnerable' category or live with somebody in this category are allowed to attend school – this includes living with members of the household who are pregnant.

Hygiene and Protective measure the school will implement

- If your child or any member of your household becomes unwell with symptoms, they **will not be allowed to attend** school and must self- isolate.
- Please be aware from the 1st June children and family members will eligible for being tested and we would strongly **advise families take up this offer if they display any symptoms.**

Negative test result

- The pupil will be allowed to return to school

Positive test result

- All staff members and pupils in the '**class group of 15**' must go home and **self-isolate for 14 days. Other household members do not need to, unless that child or staff member has displayed symptoms.**

Infection Control Measures

- Regular hand washing by all staff and pupils in accordance with Public Health England guidance – appropriate products will be available in classes and toilets. Hand washing will last for 20 seconds each time.
- School will promote effective respiratory hygiene measures – 'Catch it, bin it, kill it' approach – these posters will also be displayed around school.
- Frequent cleaning of surfaces and equipment – separate sprays available in all areas of the school.
- Classes will have no more than 15 pupils in the class and pupils will be in these class groups up until the summer term. They will have no contact with other pupils beyond this group, to adhere with government social distancing guidelines.
- Pupils will use the same chair, table and stationary equipment on a daily basis – these will be labelled to so that cross contamination does not occur.
- All furniture and non-essential items will be removed from the classroom and placed in storage.

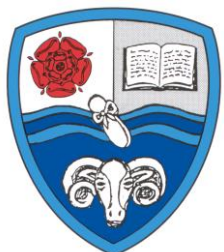
PPE

At the present time the government are stating that PPE is not a requirement in schools and is not advising it is worn by staff and pupils.

School Staffing Levels

At the present time we are able to accommodate all pupils in the year groups who are eligible to return on the 1st June. Please be aware some teachers and staff members are not allowed to return to school due to the guidance on vulnerable groups. **This will mean your child may not be taught by their previous class teacher.**





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All staff who are not in school will continue to work from home remotely and will be planning and supporting parents and staff with 'home learning'.

Class Groups from the 1st June

From the 1st June your child will be allocated to either group 1 or group 2 for their year group as class sizes are not allowed to be more than 15 at the current time. **Once we have a better idea of pupils attending school, we will inform you of the group your child has been allocated to.** Please be aware this is following strict guidance related to social distancing measures issued by the government.

I have summarised some of the procedures we will need to adhere to upon our return to St Mary's:

- Class sizes will be no more than 15 pupils
- Only **1 parent** will be allowed to enter the school premises with your child
- Each group will be provided with a 10 minute drop off and collection time for your child. **Please ensure you attend within this time slot. This is extremely important to limit numbers of people on site at any one time.**
- Signage and social distance markers will be placed around the school to assist you
- We will place social distance tape at the collection points for your child which will be spaced 2m apart. Please stand on one of these markers and we will then collect and return pupils from the classroom doors one at a time.

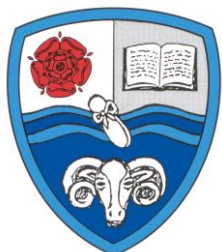
Reception classes

	Group 1	Group 2
Classroom	Reception	Year 1
Toilets	EYFS	Infants
Drop off and times	Reception doors (8:30am to 8:40am)	Yr 1 outside doors (8:40am – 8:50am)
Collection and times	Reception doors (2:50 to 3pm)	Yr1 outside doors (3:00pm – 3:10pm)
Playground to be used	EYFS - 10am, 2pm	KS1 – 10am, 2pm

Yr1 classes

	Group 1	Group 2
Classroom	Yr3	Year 4
Toilets	Junior	Junior
Drop off and times	Yr3 outside doors (8:50am-9am)	Yr 4 outside doors (9am-9:10am)
Collection and times	Yr3 outside doors (3:10pm-3:20pm)	Yr4 outside doors (3:20pm-3:30pm)
Playground to be used	KS1 and MUGA – 10:15pm, 2:15pm	Juniors – 10:15pm, 2pm





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Yr 6 classes

	Group 1	Group 2
Classroom	Yr5	Year 6
Toilets	Junior	Junior
Drop off and times	Yr5 outside doors (9:10am-9:20am)	Yr 6 outside doors (9:20am-9:30am)
Collection and times	Yr5 outside doors (3:20pm-3:30pm)	Yr6 outside doors (3:30pm-3:40pm)
Playground to be used	KS1 and MUGA – 10:30am, 2:30pm	Juniors – 10:30am, 2:15pm

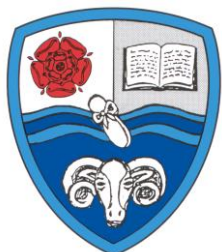
Lunchtime Rota

<u>Groups</u>	<u>Hall time</u>	<u>Playground time</u>
Reception 1	11:30am – 11:50am	EYFS – 11:50am to 12:30pm
Reception 2	11:50am – 12:15pm	KS1 and MUGA – 12:15pm to 12:45pm
Yr1 – Group 1	12:15pm to 12:35pm	KS1 – 11:50am to 12:15pm
Yr1 – Group 2	12:35pm – 12:55pm	Juniors – 12noon – 12:35pm
Yr6 – Group 1	12:55pm – 1:10pm	Juniors 12:30pm – 12:55pm
Yr6 – Group 2	1:10pm – 1:30pm	Juniors – 12:30pm to 1:00pm

Reception Group 1 – EYFS classroom

<u>Day</u>	<u>Morning</u>	<u>Afternoon</u>
Monday	Miss Haworth, Mrs Malik	Miss Haworth, Mrs Malik
Tuesday	Miss Haworth, Mrs Malik	Miss Haworth, Mrs Malik
Wednesday	Miss Haworth, Mrs Malik	Miss Haworth, Mrs Malik
Thursday	Miss Haworth, Mrs Malik	Mrs Khatun, Mrs Malik





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Friday	Miss Haworth, Mrs Malik	Miss Haworth, Mrs Malik
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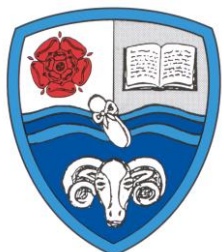
Reception – Group 2 – Year 1 classroom

<u>Day</u>	<u>Morning</u>	<u>Afternoon</u>
Monday	Mrs Kay, Mrs Hames	Mrs Kay, Mrs Hames
Tuesday	Mrs Kay, Mrs Hames	Mrs Kay, Mrs Hames
Wednesday	Mrs Kay, Mrs Hames	Mrs Kay, Mrs Hames
Thursday	Mrs Hames, Mrs Khatun	Miss Haworth
Friday	Mrs Thomas, Mrs Khatun	Mrs Thomas, Mrs Khatun

Yr1 Group1 – Year 3 classroom

<u>Day</u>	<u>Morning</u>	<u>Afternoon</u>
Monday	Mrs Riley, Mrs Khatun	Mrs Spencer, Mrs Coleman
Tuesday	Mrs Riley, Mrs Khatun	Mrs Thomas, Mrs Coleman
Wednesday	Mrs Riley, Mrs Khatun	Mrs Spencer, Miss Nuttall
Thursday	Mrs Riley	Mrs Khatun, Mrs Coleman
Friday	Mrs Riley	Mrs Spencer, Mrs Coleman





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Yr 1 Group 2 - Year 4 classroom

<u>Day</u>	<u>Morning</u>	<u>Afternoon</u>
Monday	Mrs Spencer, Mrs Coleman	Mrs Riley, Mrs Khatun
Tuesday	Mrs Thomas, Mrs Coleman	Mrs Riley, Mrs Khatun
Wednesday	Mrs Thomas, Mrs Spencer, Mrs Coleman	Mrs Thomas
Thursday	Mrs Spencer, Mrs Coleman	Mrs Riley
Friday	Mrs Spencer, Mrs Coleman	Mrs Riley

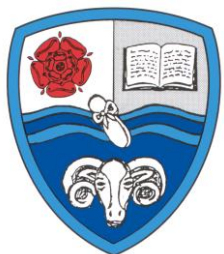
Yr6 Group 1 – Year 5 classroom

<u>Day</u>	<u>Morning</u>	<u>Afternoon</u>
Monday	Mrs Waite, Miss Nuttall	Mrs Waite, Miss Nuttall
Tuesday	Mrs Waite, Miss Nuttall	Mrs Waite, Miss Nuttall
Wednesday	Mrs Waite, Miss Nuttall	Mrs Waite
Thursday	Mrs Waite, Miss Nuttall	Mrs Jones, Miss Nuttall
Friday	Mrs Waite, Miss Nuttall	Miss Nuttall

Yr6 Group 2 – Year 6 classroom

<u>Day</u>	<u>Morning</u>	<u>Afternoon</u>
Monday	Mrs Ashworth, Mrs Jones	Mrs Ashworth, Mrs Jones
Tuesday	Mrs Ashworth, Mrs Jones	Mrs Ashworth, Mrs Jones
Wednesday	Mrs Ashworth, Mrs Jones	Mrs Ashworth, Mrs Jones
Thursday	Mrs Ashworth, Mrs Jones	Mrs Ashworth, Mrs Jones
Friday	Mrs Ashworth, Mrs Jones	Mrs Ashworth





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If you require any further information or guidance I will be happy to discuss this with you in more detail.

Yours sincerely

Mr N Gurman

Headteacher

